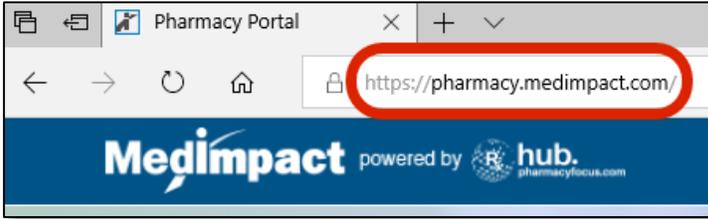
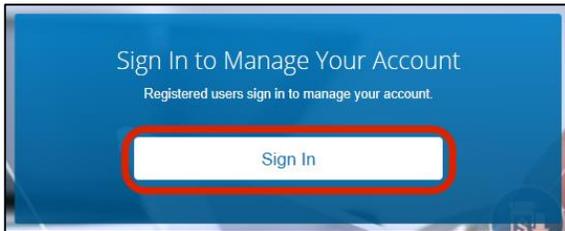


1. Navigate to the MedImpact Pharmacy portal by typing <https://pharmacy.medimpact.com/> into address/URL bar in browser



2. Click **Sign In**



3. Type in your **NCPDP Username and Password** under the NCPDP User tab

NCPDP User MedImpact Administrator

No new username to create or remember! Just use your NCPDP username and password.

Username  
JaneDoe

Password  
.....

- Your login credentials for the MedImpact Pharmacy portal should be the same as your NCPDP login credentials
- If you do not have NCPDP login credentials please request NCPDP login credentials at [pharmacyhelp@ncdpd.org](mailto:pharmacyhelp@ncdpd.org)

4. Click **Sign In**

Username  
JaneDoe

Password  
.....

Remember Me

Sign In

- Check the **Remember Me** box if you want this site to remember your log in credentials in the future

5. If you forget your password:

Step 1. Click **Forgot Password**



Step 2. Fill in required fields, and click **Send**

A screenshot of the 'NCPDP Forgot Password' form. It features the NCPDP logo and two input fields: 'Username\*' and 'Registered Email\*'. At the bottom, there is a blue 'Send' button which is circled in red.

- Both the Username and Registered Email must be complete in order to request password
- Password will be sent to registered email address
- If Username and/or Registered Email do not match, or do not exist in the system, nothing will be sent

6. If you forget your username

Step 1. Click **Forgot Username**



Step 2. Fill in required fields, and click **Next**

A screenshot of the 'NCPDP Forgot Username' form. It features the NCPDP logo and four input fields: 'First Name\*', 'Last Name\*', 'E-Mail\*', and 'Phone\*'. At the bottom, there is a blue 'Next' button which is circled in red.

- First Name, Last Name, E-Mail, and Phone must be complete to click to the next screen, and request username
- If these fields do not match/exist in NCPDP system, you will not be able to click to next screen

Step 3. Fill in required fields and click **Next**

Email Exists in NCPDP System.

Email: JaneDoe@pharmacy.com

NCPDP ID\* : ?

FEIN #\* : ?

**Next**

- NCPDP ID and FEIN # must be complete to click to the next screen, and request username
- If these fields do not match/exist in NCPDP system, you will not be able to click to next screen

Step 4. View username, and click **Ok**

Show User Name

Your Username is:  
JaneDoe@pharmacy.com

**Ok**

- Clicking **Ok** after viewing your username, returns you to landing page, prompting you to login