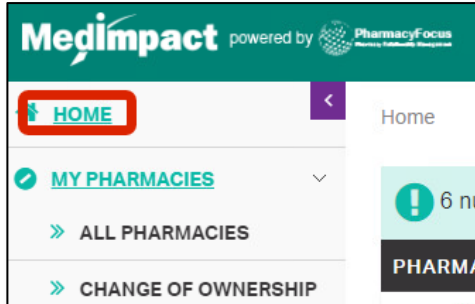
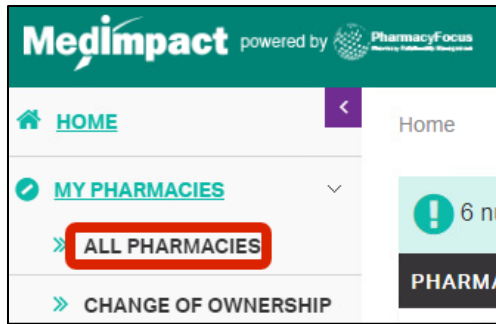


1. Login to your account using your NCPDP credentials – <https://pharmacy.medimpact.com>  
Contact PharmacyFocus ([portalsupport@pharmacyfocus.com](mailto:portalsupport@pharmacyfocus.com)) if you need assistance with your credentials.

2. Tool bar should reflect user on **Home**

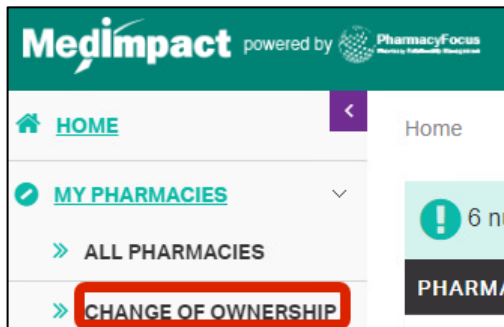


3. Clicking **All Pharmacies** in tool bar navigates user to all pharmacies user has access to view



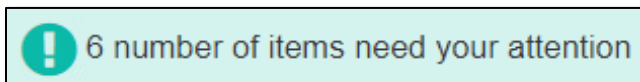
- Utilize search tool to find specific pharmacy
- View pharmacy profile by clicking pharmacy name

4. Clicking **Change of Ownership** in tool bar navigates user to pharmacies that need to rejoin MedImpact



- Utilize search tool to find specific pharmacy
- Action column allows user to approve or deny pharmacy affiliation

5. The top of the home page will reflect the number of pharmacies that need attention



- Clicking this will take the user to the **All Pharmacies**

6. The **Information** section will contain any documents regarding policies, procedures, or guidelines

