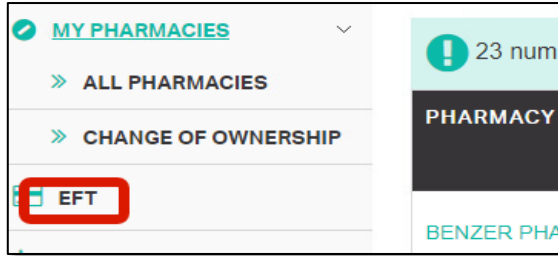


1. Login to your account using your NCPDP credentials – <https://pharmacy.medimpact.com>

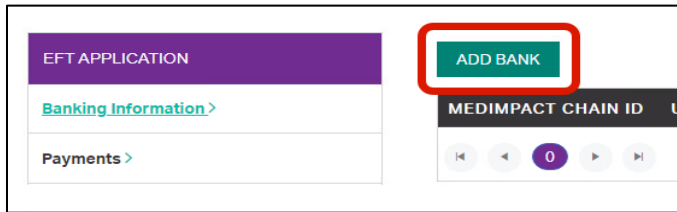
Contact PharmacyFocus (portalsupport@pharmacyfocus.com) if you need assistance with your username or password

2. Click **EFT** from the home page



- Clicking **EFT** should navigate you to the EFT Enrollment page

3. Click **ADD BANK** to add a bank for EFT processing



4. Select checkbox to accept terms and agreements, and then click **Accept** to move to the next page

Please allow up to 24-72 business hours for your vendor profile to be updated and reflect EFT as your payment method. Any pharmacy reimbursements due to your pharmacy during this 24-72 hour transition period will continue to be sent via hard copy check. If you have any questions please contact MedImpact support at 1-800-788-2949.

I have read and I accept all of the agreements to enroll in MedImpact EFT

Accept Cancel

5. Review **Contact User Information**

MedImpact EFT Information - Contact User Information

First Name John	Last Name Smith	
Address 1 123 S. Main St.	Address 2	
City Los Angeles	State California	
Zip 23456	Phone (555)555-5555	Ext
Email johnsmith@pharmacy.com		

Continue Cancel

- Review the contact information to make sure everything is listed correctly
- If contact information needs to be updated, please update this in NCPDP (accessonline.ncpdp.org)
- Click **Continue** if information listed is correct

- To add your bank information, select the applicable MedImpact Chain ID for EFT payments. The option is available to select multiple MedImpact Chain IDs for one bank account setup. Once one or more MedImpact Chain IDs are selected, click **Continue**.

Add Bank - Pharmacy Information

MEDIMPACT CHAIN ID	NAME	ADDRESS	CITY	STATE	ZIP	TIN	NCPDP#
<input checked="" type="checkbox"/>	12345	123 S. Main St.	Los Angeles	CA	23456		View

10 items per page 1 - 1 of 1 items

[Continue](#) [Cancel](#)

7. Add Banking Information

Add Bank - Bank Information

Bank Name *

Routing Number *

Routing # must be 9 digits and if routing # is less than 9 digits, add leading zeros

Confirm Routing Number *

Account Number *

Enter Numbers Only

Confirm Account Number *

[Continue](#) [Cancel](#)

- All fields for **Banking Information** are mandatory
- Routing number must be 9 digits (add leading zeros if the routing number is less than nine digits)
- Once complete click **Continue**

- Once banking information is successfully added, a status of **Pending** will appear. Pending identifies the pharmacy bank account information is being verified and validated by MedImpact and its bank. **Please allow 1 week for bank validation and a challenge deposit that will be sent to your bank account.**

ADD BANK

MEDIMPACT CHAIN ID	USER	BANK NAME	ACCOUNT NUMBER	STATUS	LAST UPDATED	ACTION
12345	John Smith	PNC	x4321	Pending	12/10/2020	

10 items per page 1 - 1 of 1 items

To change your banking information for Chain code, you must 'Disenroll' and then re-enroll with the new banking information.

- An email notification will be sent to your email address within 1 week following submission of your pharmacy bank information to log back in and validate the challenge deposit. Click the **Validate Deposit** link.

ADD BANK

MEDIMPACT CHAIN ID	USER	BANK NAME	ACCOUNT NUMBER	STATUS	LAST UPDATED	ACTION
12345	John Smith	PNC	x4321	Pending	12/10/2020	Validate Deposit

10 items per page 1 - 1 of 1 items

10. Enter in the exact amount deposited into the pharmacy bank account by MedImpact (i.e. 0.20 or .20), then click the **Submit** button.

- If incorrect amount is entered more than three times you will be locked out from validating the challenge deposit, and will be required to contact portalsupport@pharmacyfocus.com for assistance

11. After successful submission of the deposit amount, the EFT enrollment will change from **Pending** to **Active**.

MEDIMPACT CHAIN ID	USER	BANK NAME	ACCOUNT NUMBER	STATUS	LAST UPDATED	ACTION
12345	John Smith	PNC	x4321	Active	12/10/2020	Disenroll

12. If banking information needs to be updated for Active EFT Enrolled pharmacy:

- You must disenroll the pharmacy from EFT by clicking on the Disenroll link under ACTION

MEDIMPACT CHAIN ID	USER	BANK NAME	ACCOUNT NUMBER	STATUS	LAST UPDATED	ACTION
12345	John Smith	PNC	x4321	Active	12/10/2020	Disenroll

- Re-enroll the pharmacy in EFT by repeating steps 1 – 11 in this user guide

Note:

If a pharmacy was enrolled in EFT by another user, and a new user needs to disenroll that pharmacy and update the banking information, the new user will not have access to disenroll that pharmacy because it was enrolled by another user. You will need to submit a request to MedImpact from the Contact Us page on the MedImpact Pharmacy Portal.